

**GOVT OF WEST DENGAL
OFFICE OF THE SUPERINTENDENT OF POLICE
COOCH BEHAR**

Memo No. 172/2025/Law Cell, CBR

Dated 10/03/2025

Employment Notification

Engagement of Senior Legal Consultants on contractual basis.

Applications are invited from eligible candidates for engagement as Senior Legal Consultants on contractual basis in Cooch Behar Police.

Details of the engagement:

1. Eligibility Criteria:-

- i) Applicant must be a Law Graduate from any recognised University.
- ii) The applicant must possess a Degree of Law from a recognized university and be a registered legal practitioner.
- iii) Retired PP/APP and advocates having served or on government panels tendering legal advice in criminal matters may also apply.
- iv) Age Limit: The candidates should not be more than 64 years of age on the date of engagement.

2. Responsibilities (nature of job) :-

A) In matters where FIR has been registered

1. To tender legal advice to the Investigating Officers during: (i) All stages of investigation i.e. from the registration of case to the filing of charge sheet. The work will also include help in drafting legal papers.
(ii) To provide legal advice in Bail matters and Misc. matters in various courts, including Hon'ble Supreme Court and High Courts.
2. To assist the IOs in drafting questionnaires for seeking opinions from experts, i.e. Doctors, Forensic Science Laboratories (CFSL &FSLs), etc.
3. To Discuss and share case laws and prominent judgments of the Hon'ble High court and Apex Court, respectively.
4. To assist the IOs in interpreting the laws, statutory rules and regulations and amendments thereof.
5. To advise the IOs in preparation of the Final Report to ensure convictions.
6. To provide all guidance and assistance for ensuring conviction during trail of cases.

B) Miscellaneous Matters

1. To assist in preparing replies to notices received from various Commissions and statutory authorities.
2. To assist in making replies to writs/SLP's and other matters of Hon'ble High Court/Supreme Court.

Note : The selected candidates. i.e. the Legal Consultant, shall render only legal advice to the Investigation officers of West Bengal Police at the Police Stations/Offices.

3. Other Terms and Conditions :

- i) The tenure of the consultants will be for one year which may be renewed annually depending on their performance.
- ii) Termination of contract: One month notice.

4. Consolidated Remuneration: Rs.40, 000/- per month

5. Number of post: 05 (Five)

How to Apply:

Interested candidates may submit their applications as per format in Annexure-I along with their bio-data, copies of educational certificates, experience certificates etc. to the following address or through e-mail: oclawcellcbr@gmail.com.

Last date for receipt of applications: 31.03.2025.

Address for submission of Application: The Office of Superintendent of Police, Sagar Dighi Square, Cooch Behar (WB), Pin-736101.

Note: Application received in response to the advertisement will be scrutinized and shortlisted candidates will be called for a personal interview.

The undersigned reserves the right to reject any or all applications without assigning any reason.

Enclo : Annexure-I

Superintendent of Police
Cooch Behar

Memo No. 171(3)/2025/Law Cell, CBR

Dated 10/03/2025

Copy for kind information and necessary action to:

1. OC DCRB, Cooch Behar to upload the notice in Cooch Behar Police website: <https://coochbeharpolice.wb.gov.in> for information and wide publication.
2. The Secretary, Cooch Behar Bar Association, Cooch Behar.
3. All Court Inspectors of Cooch Behar.

Superintendent of Police
Cooch Behar

Annexure-I
**APPLICATION FOR ENGAGEMENT AS SENIOR LEGAL CONSULTANTS ON
CONTRACTUAL BASIS**

1. Name of Applicant (Block Letter).....

2. Address :.....

.....

3. Contact No:

4. Email ID:

PROFESSIONAL QUALIFICATIONS:

1. Degree in Law (LLB/LLM) :

2. Enrolment No. with Bar Council:

3. Years of experience in legal practice:

DOCUMENTS ATTACHED:

1. Copy of LL.B/LL.M. degree certificates

2. Enrolment certificate with Bar Council

3. Experience certificate(s)

4. Age proof certificate

5. Any other relevant document(s)

DECLARATION:

I hereby declare that the information provided by me is true and correct. I understand that any false information may lead to rejection of my application.

Signature:

Date:

Note:

Application along with supporting documents may be sent to the Office of Superintendent of Police, Sagar Dighi Square, Cooch Behar (WB), Pin-736101 or through e-mail by 31.03.2025 (E-Mail: oclawcellcbr@gmail.com.)